

September 14, 2020

Meeting called to order at 7:00 p.m. Peterik, Rabitz, Argall and Herman present. Pledge of Allegiance recited.

Attendance: Richard Wegner, Scott Rataczyk, Jim Falkowski, Shaun Wendt, Levi Bratt, Scott Tennessen, Shawn Brady, Mike Robinson, Dan Dufek, John and Meghan Lyons, and John Reindl.

Minutes of August 3, 2020 meeting approved on motion by Argall, second by Rabitz. All voting aye, motion carried.

Treasurer's report read and accepted on motion by Rabitz, second by Argall. All voting aye, motion carried.

Next meeting set for October 5, 2020 at 7:00 p.m. on motion by Rabitz, second by Argall. All voting aye, motion carried.

Motion by Rabitz, second by Argall, to adopt agenda in any order. All voting aye, motion carried.

Public Input – Comments taken on potholes and Novy Road turnaround.

Building, Zoning & Culvert Permits –

John Lyons appeared regarding a variance request on property located on Zander Road. Town received letter from Manitowoc Planning and Zoning Department of incomplete application for a tower at 6706 W. Zander Road. Lyons is working on application and this matter will be placed on November meeting agenda.

Everstream is requesting to place approximately 600' of fiber optic cable in the right-of-way on Zander Road to Lyons property. Town has adopted several utility policies from the county. Discussion. Rabitz has several concerns including if possible capital improvement projects are done on that road, the utility would be responsible for moving cable at their expense and placement should be 36" under flow line of ditch. Matter will be sent to lawyer for review and placed on October agenda.

Assessor Scott Tennessen - revaluation update – Scott Tennessen gave brief presentation regarding the release of the August 15, 2020 equalized values from the State of Wisconsin. The town's overall percentage is at 87% compared to 90% last year. The last town-wide revaluation was completed in 2010. Tennessen is proposing a market analysis to meet the statutory mandate to bring major classes of property within 10% of full value at a cost of \$33,400.00. **Motion by Rabitz, second by Argall to approve the Contract Agreement for Consulting, Assessing and Appraisal Services for 2021 assessment year. All voting aye, motion carried.** Board will consider the issuance of building permits for various electrical, plumbing and improvement projects and matter will be placed on October agenda.

Town Board Reports – Clerk gave Clean Sweep program dates, WISLR report has been sent to chairman, and spoke of election matters. Rabitz reported on cemetery cuttings, Ruth Prochazka ditching issue (Peterik explained situation), and the schedule for the 3 culverts – 48" will go in on the 17th and the 24" & 36" will go in on the 18th – has met with contractor at site, culverts have been checked and all is set to go. Rabitz stated Old Y bridge is set to start in 2 weeks. Argall got call on loose dog, aluminum cans have been taken in and the garbage bags are in. Peterik had dog call and 34 tires in ditch – Cretton was called to pick them up and all were taken to Manitowoc County Recycling; missing barricades from Krueger Road are in the swamp; after conferring with Mueller Tree Service, it was decided a boom mower will be used on Pine Ridge and 3 culverts on Rainbow Road will be cleaned up.

Ambulance – Wegner reported the service is forming a committee to look at a new ambulance for 2023.

Falkowski gave brief report on county board activities.

Payroll Tax Deferral – Clerk reported on President Trump’s memorandum regarding deferral of employee’s share of social security tax through December 31, 2020. Due to increased burden of administering the deferral, withholding the deferred amounts in early 2021 from employees and non-mandatory nature, town will not be implementing the deferral.

Road Projects – Peterik gave brief updates on various projects:

- 1) Rainbow Road - permits for culvert work have been applied for.
- 2) Old Y bridge – snowplow turnaround options will be explored, bid was approximately \$300,000 less than estimate and beam guard will be retained by the town (Rabitz will request).
- 3) Twin Bridge Road - speed limit signs will be put up as soon as county can do the work.
- 4) Rockledge Road Bridge - Ayres has been chosen as engineer on project.
- 5) E. Tuma Lake Road – road was designated for the TRIP funds in place of Pautz Road by Peterik. Cost estimate is \$192,000 (TRIP funds = \$26,659.56). After brief discussion on cost of project, Peterik will check on a reduced project for the road.
- 6) Grass cutting – after short discussion, the second cutting of grass will begin approximately October 1.

2020-2021 Multimodal Local Supplement (MLS) Program – Peterik would like to review town funds at year end and complete engineering for next year. Culvert won’t go in until September/October of 2021. Project will now be funded in the Local Roads Improvement Program and the project must follow the LRIP rules and procedures. **Motion by Rabitz, second by Argall to execute Amendment No. 1 to State/Municipal Agreement from the Wisconsin Department of Transportation. All voting aye, motion carried.**

Adopt-A-Dumpster Program – Dan Dufek explained the dumpster program for deer carcasses and the cost of last year’s implementation. Discussion. **Motion by Peterik, second by Argall to donate \$100.00 to Manitowoc County Fish & Game toward the cost of a dumpster for deer carcass removal. All voting aye, motion carried.**

Recycling Center – traffic flow – Signage and concrete barriers were discussed to improve the traffic flow. Wegner presented a flow plan and Rabitz will obtain barriers. Necessary signage will be discussed. Bins will be relocated for better observation of items being dropped off.

Wisconsin Towns Association – Town Advocacy Council Membership – Short discussion and at this time we will not be joining.

Town Payment Procedures – any new contractor will be given a copy of the town payment procedure document before beginning work for the town.

Bridge Aid – update – short discussion on the bridge aid applied for and possible cuts next year. More information will be coming.

Agricultural Manure Hauling Ordinance – Peterik is talking with farmers and other chairmen with a goal to work together with other towns to have a uniform policy.

Wisconsin Elections Commission Grant/CARES Grant – Peterik will obtain new dispensers for paper products in the bathroom and investigate other items for possible purchase under the grant. Clerk distributed information on recent purchases and the amounts spent and reimbursed to date. There are still available funds and town has until November 6 to make additional purchases, with final reimbursement submission due in November for additional COVID related items.

Ditching on Nachtwey Road – Roger Wavrunek Property – trees were cut and stumps will be removed.

Liquor & Operator Licenses – Motion by Peterik, second by Argall, to grant operator permit to Robert Mehoczky. All voting aye, motion carried.

Items for October 5, 2020 Agenda: recycling center traffic flow and new employee, Novy Road turnaround, contaminated well update

Motion by Rabitz second by Argall, to pay all bills, including social security by EFT, except Mueller Tree Service until he provides proof of worker's compensation coverage. All voting aye, motion carried..

Motion by Argall, second by Rabitz, to adjourn. All voting aye, motion carried. Meeting adjourned at 9:30 p.m.

Linda S. Herman, Town Clerk