

JUNE 4, 2018
BOARD OF REVIEW

Members in attendance were: Edward Peterik, Shae Sortwell, Lucas Nehring and Linda Herman.

People in attendance were Nathan Sprang, Alan Born, Richard Wegner, Theresa Becker, Joe Van Epperen, Natalie Devore, Patricia Becker, Steve Holschbach, Jeff Sheffer, Shaun Wendt, Dan Dufek, John Reindl, Ann Zelinski, and Lee Kaufmann.

Board of Review was called to order at 6:50 p.m.

Due to the fact the assessment roll is not completed at this time, the Board of Review will be adjourned until the 23rd day of July, 2018, from 6:00 p.m. to 8:00 p.m., on motion by Nehring, second by Sortwell. All voting aye, motion carried.

Board of Review adjourned at 6:55 p.m. on motion by Sortwell, second by Nehring. All voting aye, motion carried.

Linda S. Herman, Town Clerk

JUNE 4, 2018

Meeting called to order at 7:00 p.m. Peterik, Sortwell, Nehring and Herman present. Pledge of Allegiance recited.

Attendance: Nathan Sprang, Alan Born, Richard Wegner, Theresa Becker, Joe Van Epperen, Natalie Devore, Patricia Becker, Steve Holschbach, Jeff Sheffer, Shaun Wendt, Dan Dufek, John Reindl, Ann Zelinski, and Lee Kaufmann.

Minutes of May 2018 meetings approved on motion by Sortwell, second by Nehring. All voting aye, motion carried.

Treasurer's report read/approved on motion by Sortwell, second by Nehring. All voting aye, motion carried.

Next meeting: July 2, 2018 at 7:00 p.m. on motion by Sortwell, second by Nehring. All voting aye, motion carried.

Motion by Nehring, second by Sortwell, to adopt agenda in any order. All voting aye, motion carried.

PUBLIC INPUT – Comments taken on grading and dustproofing of roads and cement truck usage of Old CC.

BUILDING, ZONING & CULVERTS

Theresa Becker presented information on Patricia Becker rezoning request. Matter will be on July agenda.

Motion by Sortwell, second by Nehring, to approve Nathan Sprang's request for a building permit for a 30' x 50' garage on property located at 12505 Melnik Road, Mishicot. All voting aye, motion carried.

Motion by Peterik, second by Sortwell, that Peterik will view culvert situation on property and determine if a culvert is necessary. If culvert is necessary, Peterik will collect fee and permit will be issued. All voting aye, motion carried.

Motion by Sortwell, second by Nehring, to approve variance request and building permit of Mike Pekarek to add kitchen/garage to existing home. All voting aye, motion carried.

Motion by Nehring, second by Sortwell, to approve Ted Thorne's request for a building permit to raise the roof on existing building by 2' for property located at 18112 Heiser Road, Denmark, Wisconsin. All voting aye, motion carried.

Motion by Sortwell, second by Nehring, to approve Mark Posvic's request for a 18' x 24' garage on property located at 16703 CTH Q, Mishicot, Wisconsin. All voting aye, motion carried.

Horse Road – Steve Zeitler presented documentation – to establish a legal right of way for a snowplow turnaround on Horse Road from area residents. **Motion by Peterik, second by Sortwell, to approve Certified Survey Map for additional right of way for cul de sac on Horse Road for a snowplow turnaround. All voting aye, motion carried.**

Novy Road – Steve Zeitler presented documentation to realign roadway and establish a cul de sac for snowplow turnaround and vacate portion of road back to landowners. **Motion by Sortwell, second by Nehring, to approve Certified Survey Map for additional right of way on Novy Road. All voting aye, motion carried. Motion by Sortwell, second by Nehring, to approve Resolution No. 2018-2 – Resolution to Initiate Process for Discontinuing a Highway. All voting aye, motion carried.**

TOWN BOARD REPORTS

Herman reported on upcoming election on June 12, 2018; letters will be sent out to property owners identified by county as having Phragmites on their property; call from Mike Zelinski regarding Lover's Lane ditching and lack of access to their property (Peterik will look at area in question and existing culvert will be marked by Zelinski); call from Mary Zellner on visibility concerns at Old Y/Lover's Lane and Parkway/Old Y intersections; and upcoming roundtable discussion on June 6 , 2018 in Wrightstown regarding recent challenges to dairy industry.

Nehring reported on picking up trash and a call regarding rocks being thrown in ditch which he handled.

Wegner reported on upcoming electronics recycling event on June 16, 2018 and that all is good at recycling center and with ambulance.

Sortwell reported town's association meeting attendance; information on Delmore Consulting services; and Lake Road grant has been filed with DNR. Sortwell will be attending meeting on August 14, 2018 to present grant information in Wausau and board is in agreement if Sortwell decides to get a hotel the night before..

Peterik reported that the past month was busy with flooding issues/road repairs. He will be meeting with county highway department June 14, 2018 to discuss current/future road issues and Old Y Bridge being accepted into the Local Bridge Program.

UNFINISHED BUSINESS

Road Projects & Updates – Peterik stated Lake Road matter is going well, Old Y Bridge moving along, nothing to report at this time on Rockledge or Dose Bridges; Twin Bridge Road culvert must be done in either August/September due to DNR regulations.

Town Hall – utilities/maintenance issues – matters will be on hold until numbers are reviewed on disaster costs. Septic tank issues do need to be addressed this year.

Flooding & Road Damage – matters are under control at this point. Information was relayed to Travis Waack of Manitowoc County Emergency Management regarding disaster costs. Paperwork will now be filed with Wisconsin Emergency Management for possible reimbursement.

NEW BUSINESS

Road Work Bids –

Crack Filling Service, Corp. – **Motion by Sortwell, second by Nehring, to approve Crack Filling Service Corp. proposal dated May 13, 2018. All voting aye, motion carried.**

Bid was opened from Scott Construction. Discussion on proposed projects. **Motion by Sortwell, second by Nehring, to approve various bids from Scott Construction - #1 is contingent with Kossuth participation; #2 will be option 1; #3, 4, and 5 as is and #6 will be changed to east not west. All voting aye, motion carried.** Copy of Bid is attached. Peterik will contact Scott for corrections.

Melnik Road – gates. Peterik will donate set of gates for emergency purposes. **Motion by Sortwell, second by Nehring, to purchase or make another set of emergency gates. All voting aye, motion carried.**

Lover's Lane – Majority of landowners wish road to be abandoned and returned to landowners. Matter will be on future agenda.

Grass/Brush Cutting – Peterik questioned Wendt on lack of brush cutting in areas according to instructions and agreement. Peterik and Wendt will meet to view brush cutting. Contact and payment procedures were reviewed. Peterik inquired about pothole filling - Wendt stated that work had not been started yet. Grass cutting discussed and board instructed to begin week of June 17. Brush cutting on west side of Lover's Lane is fine but east side of road was not cut at intersection of Lover's Lane/Old Y.

Culvert Mapping – Peterik interested in doing own mapping to save money. Sortwell reported Delmore does roads, culverts and signs - \$6,000 - \$7,000 per service; yearly maintenance costs of \$4,000-\$5,000 for all 3 services. Nehring suggested gathering information on board's PASER road inspections. Future discussions on this item will be held.

Town Board will meet June 14, 2018 at 5:00 p.m. to discuss future road issues and projects.

Liquor & Operator Licenses – **Motion by Sortwell, second by Nehring, to approve Combination Class B Retail Licenses of Hermits Hideaway, LLC; Mishicot Sportsmens Club, Inc.; Larrabee Sportsmans Club, Inc. and KRR Enterprise, LLC. All voting aye, motion carried.**

Motion by Sortwell, second by Nehring, to approve Cigarette and Tobacco Products Retail License for Larrabee Sportsmans Club, Inc. All voting aye, motion carried.

Motion by Sortwell, second by Nehring, to approve renewal Operator's Permits for those listed on attached sheet. All voting aye, motion carried. Motion by Sortwell, second by Nehring, to approve new Operator's Permits for those listed on attached sheet. All voting aye, motion carried.

Items for July Agenda: road projects, town hall furnace – available grant?

Motion by Sortwell, second by Nehring, to pay presented bills, including social security by EFT, but excluding Wendt's statement. All voting aye, motion carried. Checks were then written from 15892 to 15924.

Motion by Nehring, second by Sortwell, to adjourn. All voting aye, motion carried. Meeting adjourned at 9:10 p.m.

Linda S. Herman, Town Clerk