

JUNE 5, 2017
BOARD OF REVIEW

Members in attendance were: Edward Peterik, Shae Sortwell, Lucas Nehring, and Linda Herman.

People in attendance were David Sauer, Bob Mitchels, Don Wegner, Rose Chajnicki, Dave Wolf, Carrie Ann Mott, Judy Wegner, Bill & Roberta Eichelberg, Lee Kaufmann, and Bruce Geibel.

Board of Review was called to order at 6:20 p.m.

Due to fact that assessment roll is not completed at this time, the Board of Review will be adjourned until the 24th day of July, 2017, from 6:00 p.m. to 8:00 p.m., on motion of Nehring, seconded by Sortwell. All voting aye, motion carried.

Board of review adjourned at 6:24 p.m. on motion of Sortwell, seconded by Nehring. All voting aye, motion carried.

Linda S. Herman
Clerk

JUNE 5, 2017

Meeting called to order at 6:30 p.m. Peterik, Sortwell, Nehring and Herman present.

Pledge of Allegiance recited.

People in attendance: David Sauer, Bob Mitchels, Don Wegner, Rose Chajnicki, Dave Wolf, Carrie Ann Mott, Judy Wegner, Bill & Roberta Eichelberg, Lee Kaufmann, Bruce Geibel, John Reindl, Jim Falkowski, Amy Wergin, Shawn Wendt, JoDee and Terry Koenig, Jeff Sheffer, Dan Dufek, Mark Cretton, Josh Sand, Jim Braun, Richard Wegner, Roger Wavrunek, and Ben Reinhard.

Minutes of May 2017 meetings presented and approved, as they coincide with existing recordings, on motion by Nehring, seconded by Sortwell. All voting aye, motion carried.

Treasurer's report read and approved on motion by Sortwell, seconded by Nehring. All voting aye, motion carried.

Next meeting dates: June 26, 2017 and July 10, 2017, at 7:00 p.m.

Motion made by Nehring, seconded by Sortwell, to adopt agenda in any order. All voting aye, motion carried.

PUBLIC INPUT – Comments taken from Dave Wolf regarding Zander Road property rat infestation and public health concerns. Chairman Peterik assured parties that town board and Amy Wergin, Manitowoc County Health Officer, are working together to resolve situation. Eichelbergs questioned when ditches would be cut and inquired about their culvert situation. Peterik informed them of contact with Menozzi and town's lack of written permission by Menozzi to do culvert work on his property. Peterik has viewed and contacted 2 contractors for boring under driveway in town's right of way and is awaiting information. Eichelberg mentioned several items including fact that natural flow of water cannot be blocked, Menozzi's built property up without permit causing water runoff to Eichelberg property, no ditch exists to carry water away. Mentioned possibility of building a berm to block water from road onto their property to divert to drainage ditch. Peterik requesting copies of statutes Eichelberg referenced. Peterik will attempt to locate water diversion statute and speak to Menozzi again. Richard Wegner contributed that matter was all settled and approved by previous board with Menozzi agreeing verbally as long as no cost to him. Clerk will locate materials for new board members on the matter. Matter on July agenda.

Health Hazard Notice/Situation – Zander Road Property - Wergin informed board and attendees that county is concerned with public areas; not inside residence. Complaints received about property; rat infestation discovered under neighbor's garage slab. Contributing factors: junk accumulation, brush, scrap metal, and garbage. A 30 day order (deadline = June 12, 2017) given to parties to rid property of food sources and harborage items. Wergin stated that since order it appears there is some movement of items on property, but matter will take time to resolve. Feeding of all wildlife in area has been stopped as a food source. Wergin has authority to get rid of brush, garbage, etc. but there is large number of cars, lawnmowers etc. falling under town board's authority. Financial circumstances of parties may cause removal hindrance. Town has ability to put removal cost onto the tax bill of the property. Some funding for garbage removal may be available from ADRC, but not enough for car, scrap metal removal. Peterik stated town is under county zoning and that every vehicle on property has to be licensed and this has been explained to party. Health Dept. will probably grant 30 day extension as some movement has been done. Sortwell inquired about consequences of party not abiding by order – Wergin stated county would have to work with town to abate the hazard if homeowner does not. Peterik said dumpster would cost approx. \$550; metal dumpster could be delivered free, but doesn't want dumpster to sit there without activity. Wergin looking for cooperation with town as matter moves forward. **Motion by Sortwell, seconded by Nehring to send letter to parties to remove all unlicensed vehicles; all inoperable equipment, and all excessive junk from property no later than July 12, 2017. All voting aye, motion carried.**

BUILDING AND ZONING –

David Sauer appeared before the board. **Motion by Nehring, seconded by Sortwell, to grant David Sauer a building permit for a 30' x 40' pole building on property located at 18199 Horse Road, Mishicot. All voting aye, motion carried.**

Robert Michiels of Countryside Construction appeared before the board on behalf of Jason & Sheila Kittel. **Motion by Sortwell, seconded by Nehring, to grant Jason & Sheila Kittel a building permit for a 420 sq. ft. addition to home located at 15020 Old CC, Maribel. All voting aye, motion carried.**

Benjamin Reinhard appeared before the board. **Motion by Nehring, seconded by Sortwell, to grant Benjamin Reinhard a building permit for a 1540 sq. ft. residence at 17529 Jambo Creek Road, Mishicot. All voting aye, motion carried.**

TOWN BOARD REPORTS – Falkowski commended town's Emergency Operations Guidance Plan and updated public on various matters.

Herman reported on receipt of recycling grant funds, county approval of SDA Anhapee, LLC Rezoning and Conditional Use Permit, Lakeside Mennonite Church Board of Adjustment meeting June 19, 2017 regarding cemetery portion of conditional use permit, WPS letter regarding road work notice requirement, PASER filing requirement reminder with road inspection, email from Sortwell on grant/loan information, and ordinance enforcement citations (Nehring will draft ordinance).

Nehring reported on Kaufmann call regarding brush/box elder trees in cemeteries. **Motion by Nehring, seconded by Sortwell, to have Grumpy Enterprises, LLC remove brush at cemeteries at the cost of an additional cemetery cutting. All voting aye, motion carried.**

Sortwell reported he is reviewing notice requirements with Andre Jacque to try to lessen burden on town. Also researching old landfill site monitoring requirements and will bring back to board at a future meeting relative to EPA/DNR requirements.

Peterik reported on culvert issue on Krueger Road hit by grass cutter that needs attention.

OLD BUSINESS:

Bridge Sealing – Quotes received from Manitowoc County regarding Holmes and Hillview Road Bridges. **Motion by Nehring, seconded by Sortwell, to accept Manitowoc County Highway Department Proposals for Holmes Road and Hillview Road Bridge projects. All voting aye, motion carried.**

Road Projects – Peterik reported brush cutting has been completed, but another list has been generated to satisfy school district request for bus issues. **Motion by Sortwell, seconded by Nehring, to grant Mueller Tree Service another 20 hours to clear brush/branch trimming. All voting aye, motion carried.** Peterik will contact. Bids for road projects are due June 23, 2017 and will be opened June 26, 2017.

Peterik mentioned Town of Langlade's receipt of funds for road work from DNR grant. Sortwell will investigate availability of any grant funds for future road projects. State has extra funds and town should be looking ahead and planning future projects in the event money does become available.

Grass Cutting Agreement - Quote opened from Grumpy's Enterprises, LLC. 1st cutting = \$12,900.00; 2nd cutting = \$16,000.00; total = \$28,900.00. Cost for additional boom mower work = \$125.00/hour. Clerk requires updated Certificate of Liability Insurance as one provided expires 6/8/17 along with 9-point test document for worker's compensation audit purposes. Clerk also noted that if employees are hired, worker's compensation coverage needs to be obtained and provided. **Motion by Sortwell, seconded by Nehring, to accept Grumpy's Enterprises, LLC quote for 1st and 2nd grass cuttings, with updated insurance liability and worker's compensation (if applicable) coverage provided to clerk. All voting aye, motion carried.** Contact persons will be Sortwell (main) and Peterik (secondary). Kaufmann is to alert where cutting starts and when finished with an area, call should be made to have checked. After 1st cutting 25% will be held until work is checked.

Small Services Agreement – Kuss Road trial looked good after demonstration by Cretton. Peterik asked that road shoulder on his property be viewed as work was done by 6' industrial John Deere tiller done when dry. Cretton said works best when wet, in either spring or fall. Discussion. **Motion by Nehring, seconded by Sortwell, to have Cretton Enterprises, Inc. do Old Y shouldering following the grass cutting with a cap of 10 hours (\$90/hr includes tractor w/operator and Harley rake) of work. All voting aye, motion carried.**

Discussion held on small miscellaneous jobs in town. **Motion by Sortwell, seconded by Nehring, to approve Cretton Enterprises, Inc. for odd jobs up to 50 hours with work to be authorized by any town board member. All voting aye, motion carried.**

Zander Road Culvert – Proposal for Zander Road culvert received from Manitowoc County Highway Department, price includes blacktop. Work will be completed in fall.

Dustproofing – roads need dustproofing. Peterik will obtain prices from Randy Renon and Kewaunee County. **Motion by Nehring, seconded by Sortwell, to approve dustproofing through either Renon or Kewaunee County in an amount not to exceed a cost of \$8,000.00. Peterik is authorized to hire. All voting aye, motion carried.**

Employee Handbook – Peterik will review and give to Nehring and Sortwell for their review.

Old Y Bridge – nothing received from county to date.

Fisherville Road/Scott Construction – Peterik will provide signed contract.

Crack Filling Service, Corp. – work has been completed. **Motion by Sortwell, seconded by Nehring, to accept contract for \$24,900.00 for listed roads. All voting aye, motion carried. Motion by Sortwell, seconded by Nehring, to accept contract for \$1,800.00 for Factory Road. All voting aye, motion carried.**

NEW BUSINESS:

Snowplowing Issues/Beilinski Excavating – Geibel of Bielinski Excavating, Inc. presented board with August 1, 2016 cost proposal previously discussed with prior board. Peterik inquired if price was obtained for using limestone chips and Geibel said it was a "wash" situation and explained its use. Bielinski will continue to repair mailbox incidents but not rolled shoulders. Board would like to try use of limestone as experiment. Question raised if smaller truck could be used on some roads – Geibel replied that it could. Issue on Hillview Road from last year discussed and Rahmlow has given permission to have supply of salt/sand mix on his property which Rahmlow would load to Bielinski trucks as necessary. Geibel will

check on matter. Herman reported on calls received from Sheffer (sign matter – Beilinski will handle) and Junk (rolled shoulder – Peterik spoke to Junk on matter). Current contract expires Spring 2019. **Motion by Nehring, seconded by Sortwell, to accept 2% increases until 2019 season. All voting aye, motion carried.**

Town Bulletin Boards – all 3 boards need maintenance, a spare should be purchased, and a small one should be purchased for notices necessary on front door of town hall. **Motion by Nehring, seconded by Sortwell, to move forward on addition of a large and small bulletin board for notice posting. All voting aye, motion carried.** Peterik will handle.

Recycling/Ambulance Service Representative – Richard Wegner will continue to work at recycling center and other small agreed upon projects for town. **Motion by Sortwell, seconded by Nehring, to appoint Wegner as town’s representative to Mishicot Area Ambulance Service. All voting aye, motion carried.** Employee hourly rate plus mileage will be paid.

Emergency Operations Guidance Plan – changes have been made to plan with respect to contact information after board change. **Motion by Sortwell, seconded by Nehring, to adopt Resolution No 2017-2 regarding declaration of emergency situations. All voting aye, motion carried.**

Liquor & Operator Licenses – **Motion by Nehring, seconded by Sortwell, to approve the Combination Class B Retail Licenses, Cigarette and Tobacco Products Retail Licenses, and Operator’s Permits shown on attached sheet. All voting aye, motion carried.**

New Board Welcome – introductions made and general advice given by Peterik and Clerk.

Items for July agenda: Citation ordinance, landfill monitoring, Eichelberg water/culvert issue.

Motion by Sortwell, seconded by Nehring, to pay all bills, including social security by EFT. All voting aye, motion carried. Checks were then written from 15588– 15603.

Motion by Sortwell, seconded by Nehring, to adjourn. All voting aye, motion carried. Meeting adjourned at 8:53 p.m.

Linda S. Herman
Town Clerk