

## JULY 2, 2018

Meeting called to order at 7:00 p.m. Peterik, Sortwell, Nehring and Herman present. Pledge of Allegiance recited.

Attendance: Wesley Prochazka, Ruth Prochazka, Alan Born, Joe VanEperen, Steve Lesperance, Steve Zeitler, Richard Wegner, Roger Wavrunek, Jim Falkowski, Theresa and Patricia Becker, John Reindl, Shaun Wendt, Jeff Sheffer, JoAnn Carstens, Chad Peters, Lee Kaufmann, Alex, Andy and Mary Zellner.

Minutes of June 2018 meetings approved on motion by Nehring, second by Sortwell. All voting aye, motion carried.

Treasurer's report read/approved on motion by Sortwell, second by Nehring. All voting aye, motion carried.

Next meeting: August 6, 2018 at 7:00 p.m. on motion by Sortwell, second by Nehring. All voting aye, motion carried.

Motion by Nehring, second by Sortwell, to adopt agenda in any order. All voting aye, motion carried.

**PUBLIC INPUT** – Comments taken on grading (Bielinski will now be doing work), necessary sign repair, line striping, brush cutting near bridges, grass cutting issues, crack filling on Novy Road and debris left after Melnik Road work (Peterik will contact Bielinski).

### BUILDING, ZONING & CULVERTS

**Becker Rezone** - Chairman asked people in attendance if there were any objections to proposed rezoning request, of which there were none. **Motion by Sortwell, second by Nehring, to approve and adopt Resolution Approving Rezoning Request – Becker Family Irrevocable Trust Dated 2/29/12 (Parcel No. 006-013-011-001.00). All voting aye, motion carried.**

### TOWN BOARD REPORTS

Herman reported on Lake Michigan Museum invitation; August 14, 2018 election; distributed recycling report.

Nehring reported stray dog call and he is currently researching options on culvert mapping programs.

Wegner reported \$5,140.00 fish boil proceeds for each ambulance and fire department; electronic recycling drive netted \$2,237.00. Ambulances need new defibrillators. All good at recycling center. Tire recycling dates tentatively set for August 18 and 25, 2018. Peterik will verify dates with Whitewall Tire. Wegner and Nehring will work on shelving to be installed in shed for storage.

Sortwell reported picking up 27 tires in ditch on Zander Road.

Peterik reported on partial washout of overflow culvert on Lover's Lane near Johnson's – water running through Taddy woods picking up debris; attended Emergency Management meeting with clerk; picked up tires; received complaint on Badgerland pit – spoke with them on culvert (Badgerland will place culvert to berm); material in ditch and on private property (Badgerland will correct issues and Peterik will follow up).

Falkowski reported Park & Planning's approval of annual mud run; attendance at Washington, D.C. conference; possible referendum on ½% sales tax and marijuana legalization

### UNFINISHED BUSINESS

**Road Projects & Updates** – Peterik stated Scott will provide estimate for double chipsealing on Rainbow Road next year. Future road projects should be explored – Lakeview and Horse Roads. All culverts on Lakeview Road need replacing and ditching on Horse Road needs to be completed. Many culverts need attention: Zander Road near old pit is plugged/needs cleaning; one collapsed on Cherney Road; 2 - 36" on Zander, 4 on south Melnik to highway. Twin Bridge culvert will be worked on July 3, 2018.

**Old Y Bridge** – Peterik suggests at time of bridge replacement road work be done from Highway Q to bridge and top of hill to Parkway. **Motion by Sortwell, second by Nehring, to amend proposed resolution language to replace "Town of Meeme" with "Town of Gibson". All voting aye, motion carried. Motion**

by Sortwell, second by Nehring, to approve amended Resolution Authorizing Manitowoc County to Sponsor Local Bridge Program Old Y Road – Bridge (B-36-0001). All voting aye, motion carried.

**Town Hall – utilities/maintenance issues** – interior plumbing issues have been completed by Kadow Plumbing. Motion by Nehring, second by Sortwell, to conduct exterior building maintenance to resolve septic system/water issues, including insulating septic pipe, new riser and sloping of area that needs to be completed. All voting aye, motion carried.

**Lover’s Lane – road closing/snowplow turnaround** – Mary Zellner presented petition opposing the closing Lover’s Lane. Discussion on history of road issues. No action taken. Matter will be removed from agenda.

**Flooding & Road Damage** – Peterik will contact Taddy regarding Lover’s Lane culvert and water flow through his woods. Clerk filed disaster relief application with Wisconsin Emergency Management.

### **NEW BUSINESS**

**Novy Road** – Peterik called hearing to order at 8:06 p.m. and inquired of those in attendance 3 times if there were any concerns or opposition to proposed abandonment. Steve Zeitler presented proposed plan to realign roadway and establish a cul de sac for snowplow turnaround and vacate portion of road back to landowners. No opposition or concerns were voiced. Motion by Sortwell, second by Nehring, to close hearing. All voting aye, motion carried. Motion by Sortwell, second by Nehring, to approve Resolution No. 2018-4 – Resolution Discontinuing Part of the Unimproved Novy Road in the Town of Gibson, Manitowoc County, Wisconsin. All voting aye, motion carried.

**Grass/Brush Cutting** – Board questioned hourly rate shown on invoice and billing totals. Board and Wendt agree that amounts charged and paid for invoiced brush cutting are to be deducted from the second cutting contract amount and do not represent additional brush cutting. Motion by Sortwell, second by Nehring, to approve Shaun Wendt’s Gibson Brush Cutting invoice in the amount of \$10,875.00 which amount is to be subtracted from the second grass cutting contract amount. All voting aye, motion carried. Discussion on grass cutting took place regarding board’s expectations, thoroughness of current cutting and request for better communication when work is done for approval. Wendt and Sortwell will meet to go over areas that have been cut to determine what areas need to be touched up. Motion by Nehring, second by Sortwell, to pay Wendt invoice in the amount of \$10,950.00 for portion of first cutting contract amount. All voting aye, motion carried. Remainder of first contract amount will not be paid until all work is approved by town board. During second cutting, board requests cutting be broken down into sections and approval obtained of that section immediately upon completion. Second cutting will begin after corn crop is removed from fields by farmers.

**Liquor & Operator Licenses** – Motion by Sortwell, second by Nehring, to approve operator’s permits for Lynette Wavrunek, Mary Lou Peters, Megan Rauer and Allison Thiry. All voting aye, motion carried.

**Items for August Agenda:** road projects, emergency declaration.

Motion by Sortwell, second by Nehring, to pay presented bills, including social security by EFT. All voting aye, motion carried. Checks were then written from 15932 to 15949.

Motion by Sortwell, second by Nehring, to adjourn. All voting aye, motion carried. Meeting adjourned at 8:57 p.m.

Linda S. Herman, Town Clerk

**July 2, 2018**  
**OPEN BOOK**

The Town of Gibson held open book session on Monday, July 2, 2018 beginning at 6:00 p.m. Assessor Scott Tennesen was in attendance. There were no appearances. Open book closed at 8:00 p.m.

**July 12, 2018**

Meeting called to order at 3:00 p.m. All members present. Pledge of Allegiance was recited and members of public present were Alan Born, Josh Sheffer and Lee Kaufman.

**Babiash Culvert – Zander Road** – Peterik reported collapsing culvert on Zander Road has been named Babiash Bridge and that Bielsinki has stabilized it. Trees/brush on north side of road need to be cut and culvert could possibly be moved to east; current box culvert must be removed; and John Kropp is working on DNR permits. Estimate is \$100,000.00 and the project will be eligible for county bridge aid. Board will meet with John Kropp to discuss available options after information is gathered and estimates are prepared. **Motion by Sortwell, second by Nehring, to hire Mueller Tree Service to remove trees and brush where culvert is to be installed. All voting aye, motion carried.**

**Horse Road/Zander Road Culverts** – **Motion by Nehring, second by Sortwell, to have Lambert Excavating reinstall culvert ends on Horse Road culvert. All voting aye, motion carried.** Approximately 500' east of Horse Road on Zander Road there is a plugged culvert that needs to be cleaned out. **Motion by Nehring, second by Sortwell, to have Lambert Excavating work on ditching area north and south to alleviate water drainage issues. All voting aye, motion carried.**

**Various Road Projects/Contracts – Update** – Road grading is in process. Grass cutting update – Sortwell went out with Wendt and viewed areas and relayed what was expected. Wendt feels work is complete and board will inspect. Peterik stated Scott Construction will prepare estimate for double chipsealing Rainbow Road. Board will review TRIP dollar usage requirements for future project. **Motion by Nehring, second by Sortwell, to have Scott Construction do trial of double chipseal over area of newly installed culvert on Rabitz and Twin Bridge Roads. All voting aye, motion carried.** North Lake Road culvert will be done next year. **Motion by Sortwell, second by Nehring, for Manitowoc County to provide estimates and permits for 2 36” culverts 500’ to west of intersection of Q/Zander. All voting aye, motion carried.** Rainbow Road/Factory Road 3 48” culverts plugged and need attention. Lake Road - grant representative suggested a donation box be placed near new boat ramp. Sortwell authorized addition of box to grant paperwork.

Meeting adjourned at 3:44 p.m. on motion by Peterik, second by Nehring. All voting aye, motion carried.

Linda S. Herman, Town Clerk

**July 23, 2018**

**BOARD OF REVIEW**

Roll call was taken and members in attendance were: Edward Peterik, Shae Sortwell, Lucas Nehring and Linda Herman representing a quorum. Board of Review was in session for at least two hours. Scott Tennesen, town assessor, was also present. Appropriate posting/publication of Board of Review and Open Meeting notices was confirmed with clerk.

Board of Review was called to order at 6:00 p.m. by Mr. Peterik. Motion by Sortwell, second by Nehring, to elect Linda Herman, Clerk of Board of Review. All voting aye, motion carried.

Motion by Sortwell, second by Nehring, to elect Edward Peterik as chairman of the Board of Review. All voting aye, motion carried.

Motion by Sortwell, second by Peterik, to elect Lucas Nehring as vice-chairman of the Board of Review. All voting aye, motion carried.

Peterik, Sortwell, Nehring, and Herman completed the state required Board of Review training in 2017 which falls within the 2 year requirement of today's meeting.

Verification was made that town has an ordinance for confidentiality of income and expense information provided to assessor under state law (sec. 70.47(7)(af), a policy on procedure for waiver of board of review hearing requests and a policy for procedure for sworn telephone testimony and sworn written testimony.

A review of enacted 2017 Wisconsin Act 68 was completed along with discussion of changes to the BOR Appeal process.

2018 Annual Assessment Report and Assessment Roll received from assessor. The assessment roll was examined and no errors or omissions were detected. This is a maintenance year – no revaluation of all properties was conducted. Mr. Tennessen stated the level of assessment is 98%. The clerk and assessor both stated that the assessor's affidavit had been signed.

There was no appearance by any taxpayer, no objections were heard, and no waivers/notices were received, and there were no objections heard.

The 2018 Town of Gibson Board of Review adjourned sine die at 8:19 p.m. on motion by Sortwell, second by Nehring. All voting aye, motion carried.

Linda S. Herman  
Town Clerk